

# COUNTY OF YORK

## MEMORANDUM

**DATE:** June 4, 2001 (BOS Mtg. 6/19/01)

**TO:** York County Board of Supervisors

**FROM:** James O. McReynolds, County Administrator

**SUBJECT:** Change Order for Penniman Road Water Project – Engineering Services

The attached resolution provides for the approval of County purchases by the Board of Supervisors in accordance with its policy for modifications to procurements that exceed 10% of the contract amount. The Board's approval is requested for procurement of the following:

*Penniman Road Water Project (Engineering Services)* - The engineering consulting firm of McKim & Creed, P.C. was hired by the County to design the water line extension for the Penniman Road Service Area as shown on Exhibit A. The Department of Environmental and Development Services (EDS) developed a scope of services, which did not include the preparation of easement plats, and negotiated a fee of \$89,895 with McKim & Creed, P.C.. Once the initial water pipeline route was determined, a modification in the amount of \$7,600 was processed for the easement plats.

During the design process the pipeline route was modified several times at the request of Newport News Waterworks (NNWW) and Cheatam Annex/Naval Weapons Station (U.S. Navy). This effort required the consultant to provide additional surveying information and additional design services. In addition, the engineering consultant, along with the staff of EDS, spent a considerable amount of additional time dealing with NNWW, U.S. Navy and the Commonwealth of Virginia Department of Transportation (VDOT).

McKim & Creed has requested a change order to compensate them for their additional work. EDS has negotiated a sum of \$31,620 with McKim and Creed for their services. Staff believes that this amount is very fair and reasonable. The Penniman Road project fund has a remaining balance of \$108,294. After the additional engineering services the project will have a balance of \$76,674 that will be returned to the Water and Sewer Extension Fund.

This procurement has been conducted in accordance with State procurement laws and/or County procurement policy and I recommend that it be approved through adoption of proposed Resolution R01-100.

Woodward/3241

#### Attachments

- Exhibit A
- Proposed Resolution R01-100